

Theatre Charges 2018/19



**ROYAL
MANOR
THEATRE**

Corporate rates:

Lower Hall

Includes use of kitchen

| | | |
|--------------------|---|--------|
| Half day room hire | - | £30.00 |
| Full day room hire | - | £55.00 |

Auditorium & Stage

Includes use of changing facilities & basic lighting

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|---------------|---|--------|
| Half day hire | - | £30.00 |
| Full day hire | - | £55.00 |

Entire Building (production hire)

Includes use of those facilities agreed at time of hire

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|-------------------------|---|---------|
| Half day hire | - | £60.00 |
| Full day & evening hire | - | £100.00 |

Additional Charges:

| | | |
|---|---|--------|
| Bar hire (staffed) | - | £40.00 |
| 1 x Technician hire | - | £10.00 |
| <i>Technician rate is per hour</i> | | |
| Box Office assistant | - | £10.00 |
| <i>Available from 30 minutes before event commence time</i> | | |

Commissions:

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|----------------------------|---|-----|
| Merchandise Sales | - | 10% |
| <i>Includes programmes</i> | | |

Children's party rates:

Lower Hall

Includes use of kitchen

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|----------|---|-----|
| Set rate | - | £30 |
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Movie Party

Includes lower hall, theatre & projectionist

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| Set rate | - | £60 |
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Booking Terms:

In all cases, a 50% non-refundable deposit is required to secure the booking. Followed by the final balance 14 days prior to event date.

For children's parties, a refundable deposit of £20 is required to cover the costs of cleaning the building should the hirer fail to do this. Followed by full hire charge 7 days prior to arrival. The hirer may have their £20 deposit refunded, if they return the venue to its pre-hired state and remove all refuse generated throughout the hire.

For movie events, the hirer will be required to supply the chosen film, subject to our licence terms. Please speak to a theatre colleague for details.

A 50% discount on any of these rates applies to members of the Royal Manor Theatre Company.

The company reserves the right to adjust rates without notice.