

# Theatre Charges 2023/24



**ROYAL  
MANOR  
THEATRE**

## Corporate rates:

### Lower Hall

*Includes use of kitchen*

Half day room hire	-	£40.00
Full day room hire	-	£70.00

### Auditorium & Stage

*Includes use of changing facilities & basic lighting*

Half day hire	-	£60.00
Full day hire	-	£110.00

### Entire Building (production hire)

*Includes use of those facilities agreed at time of hire*

Half day hire	-	£80.00
Full day & evening hire	-	£150.00

*Full day & evening: from 0900 - 2200 inclusive*

### Additional Charges:

Bar hire (staffed)	-	£20.00
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*Per hour. Minimum hire charge; 2hrs*

1 x Technician hire	-	£10.00
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*Technician rate is per hour*

Box Office assistant	-	£10.00
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*Available from 30 minutes before event commence time until the event has begun.*

### Commissions:

*Selling goods or services yourself? Commission may apply.*

Merchandise Sales	-	10%
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*Includes (but not limited to) programmes, CD's, DVD's, Books etc.*

### Movie Event

*Includes lower hall, theatre hire & projectionist*

Set rate	-	£100
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### Booking Terms:

In all cases, a 50% non-refundable deposit is required to secure the booking. This is followed by the final balance 14 days prior to event date. If the event is due to commence within 14 days of the booking, then the full balance will be due. All monies paid are non-refundable in accordance with our terms and conditions of hire.

### Movie events:

If you're thinking of screening a movie, you'll almost certainly require a licence. That is unless of course you, or someone you know, owns the rights to the movie. In which case, you'll need to provide us with proof that no licence will be required. As a guide for screening a movie, you'll be looking at fees starting at around £99.60\*. This isn't something we charge. This is a fee set by Filmbank Media, who authorise the public screening of movies in the UK. If you're charging people to see the movie, then Filmbank will want to know the number of people who came to see it, and will charge a percentage based on the ticket sales. You will be expected to pay all fees associated with this. You'll also be required to supply the media that you wish to have screened.

\*Information correct as of January 2022.